



**PARENT INFORMATION CENTER OF DELAWARE (PIC)
Request for Appointment of a SURROGATE PARENT Referral Form**



Update Form for School-Aged Child (ESP)

Sample Child

As the Educational Surrogate Parent (ESP) for a child(ren) in foster care, it is important to provide regular updates to the Surrogate Parent Program office at Parent Information Center. For those of you who do this regularly, thank you! Updates should be provided at a minimum of at least twice during the school year or more frequently depending on the situation or changes that may be taking place.

Additionally, you have a depth of knowledge about the child's education and are actively involved in educational planning; therefore, your insight about your work, the school system and needed supports are helpful in continuing to improve the Surrogate Parent Program.

1. What is the child's first and last name?
2. What is the child's date of birth?
3. What is the disability classification listed on the child's IEP?
4. What school is the child attending?
5. Who is the DFS worker?
6. What is the date of the last IEP meeting you attended?
7. Do you regularly receive progress reports from the school or do you need to request them?
8. Did the child recently change schools? If yes, was a Best Interest Meeting conducted? If so, did you attend?
9. Does the child have a positive behavior modification/support plan? If yes, were you involved in developing the plan?
10. What are your concerns (if any) about the content of the IEP or the services being provided?
11. Are you experiencing any challenges with your role as an ESP? Please describe.
12. Is there any information, support or guidance that you think would be helpful to have?

Please provide your name and date of completion.

Signature

Date: